



## **IT Associate- Redmond Campus**

Part-time

### **To be considered for this position:**

- **Send us your resume.**
- **Your cover letter.**
- **Please send these items to [HR@timberlakechurch.com](mailto:HR@timberlakechurch.com)**

Timberlake Church is a fast-growing, creative, tech-savvy, and increasingly multi-racial church committed to reaching people for Christ and growing them in their faith. We are one church with multiple locations in the Seattle Metropolitan area and Southern Washington.

We are seeking talented individuals to join the team as a part-time ***IT Associate*** at our Redmond Campus, WA. These people will be proven leaders with a track record of success in their previous experience.

### **Responsibilities:**

- Provide support and maintenance of network and wireless infrastructure as well as manage the technical side of an organization's web content platform.
- Communicate effectively with the Associate Operations Pastor to ensure high standards of excellence.
- Assist staff in troubleshooting information technology and information systems issues.
- Attend meetings and training as needed.
- Other duties as assigned.

### **You'll be right on track if:**

- You communicate clearly.
- You are organized and flexible with last minute changes.
- Fast learner with a knack for troubleshooting.
- Technically Savvy.

### **It would be awesome if:**

- You ask questions early and often because you know you don't have all the answers.
- You have experience in networking, IT systems, and software management.
- You are always willing to learn more, and everyday strive to make improvements upon existing systems.

### **Application Requirements:**



Check us out at [www.timberlakechurch.com](http://www.timberlakechurch.com)

- This person must love God and have a personal relationship with Jesus Christ.
- Have a heart to see people come to know Christ.
- This person will have to make discipleship commitments to weekly worship at and tithing to Timberlake Church.
- A hard worker who is results-driven.
- Have integrity.
- Ability to discern needs and respond appropriately, sensitively, and proactively.
- A high degree of professionalism.
- Make Timberlake your church home.
- Work part-time hours (10-15 hrs/week).
- Salary range: \$16.00 - \$22.00/hour DOE
- Benefits: PTO.